



Lake Norman
Marine Commission

Post Office Box 2454
Cornelius, NC 28031

Phone (704) 564-6333
email: lnmc@lnmc.org

Charter Boat Operator,

The LAKE NORMAN MARINE COMMISSION CHARTER/EXCURSION BOAT REGULATIONS requires that each vessel must display a Charter Vessel License. All previously issued licenses expire on date indicated on permit.

Enclosed are the forms to be used in the application process for your license. If you have more than 1 vessel you will need a license for each vessel. Please feel free to make copies of the forms if needed. **You must include** the application fee for each vessel with your permit application.

The application fee approved for 2022 is \$275 for gasoline powered vessel, \$250 for diesel powered vessel and \$200 for non-gas- or diesel-powered vessel. For vessels carrying 6 passengers or less not requiring an inspection, the fee is \$50.

The vessel inspection must be completed by certified vessel inspector as specified by the Lake Norman Marine Commission. The Marine Commission will provide the contact information for the inspector and applicant will be responsible for setting up time for inspection.

Each Captain employed on a charter boat must hold a valid U.S. Coast Guard OUPV or Masters license and supply a copy of this license to satisfy this requirement. In your application process, please furnish a list of all Captains that you use with the type of license and the next renewal date. **Also include a copy of each Captain's license with your package.**

A Certificate of Liability Insurance is required. The Lake Norman Marine Commission must be listed as a Certificate Holder.

Include with your application a current copy of your **Operation Plan** including a **Letter from location where you will board passengers** granting permission for mooring your boat at this marina.

We will be issuing individually printed licenses for each vessel and therefore need the following information on each vessel. 1. MAKE, MODEL, & LENGTH OF VESSEL, 2. DOCUMENTATION NUMBER AND/OR NC REGISTRATION 3. VESSEL NAME 4. TYPE OF VESSEL. 5. VESSEL ID NUMBER.

Mail completed application along with your check to:

Charter Boat Committee
Lake Norman Marine Commission
PO Box 2454
Cornelius, NC 28031



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Cornelius, NC 28031

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**LAKE NORMAN MARINE COMMISSION
CHARTER/EXCURSION BOAT REGULATIONS**

SIGN-OFF DOCUMENT

I, the undersigned, agree to abide by all federal, state, and local regulations, including the Lake Norman Marine Commission Charter Boat Regulations currently in effect.

I acknowledge that if I violate the Lake Norman Marine Commission Charter Boat Regulations, provide any false information on my permit application, or are involved in any illegal activity while conducting a charter, my Charter Boat Permit will be subject to being revoked by the Lake Norman Marine Commission.

I acknowledge that I have adopted an emergency action plan for each vessel. This includes but not limited to, man overboard, onboard fire, collisions and capsizing drills. I also certify that all crew members have been adequately trained in all areas of our emergency action plan and they understand their duties for each situation.

Name of Charter Boat Company _____

Owner' Name & Address _____

Phone Number _____

Owners/Operators Signature _____

Date _____

**LAKE NORMAN MARINE COMMISSION
CHARTER/EXCURSION BOAT REGULATIONS**

LIABILITY INSURANCE FORM

NAME OF INSURED _____

ADDRESS OF INSURED _____

NAME OF INSURED VESSEL _____

VESSEL TYPE, MAKE, MODEL _____

CAPACITY OF VESSEL _____

LIABILITY LIMITS _____ (Capacity X \$15,000 @ minimum)
Liability limits must be at least \$300,000 with a minimum of \$15,000/person based on the rated boat capacity.

EXAMPLE: A boat capacity of 50 passengers would need liability coverage of at least \$750,000.

EFFECTIVE DATES _____ POLICY NUMBER _____

NAME OF INSURER _____

ADDRESS OF INSURER _____

INSURANCE COMPANY PHONE NUMBER _____

INSURANCE COMPANY CONTACT _____

I, the undersigned acknowledge that the above information is true and accurate to the best of my knowledge.

Print Name

Title

Sign

Date

NOTE: WE ARE REQUIRING A CERTIFICATE OF LIABILITY INSURANCE WITH THE LAKE NORMAN MARINE COMMISSION NAMED AS CERTIFICATE HOLDER INSTEAD OF A COPY OF THE POLICY DECLARATION OR RENEWAL PAGE.

**LAKE NORMAN MARINE COMMISSION
CHARTER/EXCURSION BOAT REGULATIONS**

VESSEL INSPECTION FORM – Gas/Diesel Powered Vessels

NAME OF VESSEL: _____

TYPE & MAKE OF VESSEL: _____

SIZE OF VESSEL: _____ VESSEL ID NUMBERS: _____

NAME OF CHARTER COMPANY: _____

An approved inspector must complete this form and indicate the below items have been inspected by placing his/her initial in the blank beside each item. This form must also be signed and dated by the inspector. A picture of the vessel must accompany this form. The lake Norman Marine Commission will provide a certified inspector for this inspection.

1. _____ VHF radio: Make & Model _____
2. _____ GPS, Make & Model _____
3. _____ Radar Make & Model _____ (Required for night operation)
4. _____ Horn or sound producing device
5. _____ Spotlight
6. _____ Navigation lights with spare bulbs
7. _____ Bilge pumps(dewatering device) if originally equipped by the manufacturer
8. _____ If equipped with a Y-Valve for overboard discharge, the valve must be wired in the closed position. If equipped with a discharge pump, it must be disconnected from its power source. Per the LNMC Illegal Discharge Ordinance.
9. _____ Correct number and type of fire extinguishers for the size of vessel
10. _____ First Aid Kit and a personal protection device
11. _____ PFD's: Number of Adults _____, Number of Children _____.
12. _____ A throwable, type IV PFD, readily available
13. _____ Day and Night Signal Flares (Visual Distress Signals)
14. _____ Anchor & Line
15. _____ Acceptable general condition and seaworthy condition of the vessel.
16. _____ Fuel storage tanks that are independent of hull structure.
17. _____ All fuel lines are connected at the top of the tank and run at or above the level of the tank top to a point as close as possible to the engine connection. (fuel lines may be run below the level of the tank top if fitted with anti-siphon protection)

For Gasoline Powered Vessels Only

1. _____ Enclosed engine rooms equipped with an adequately sized powered ventilation system with power source independent of engine control power and operates continuously when engines are running
2. _____ Engines fitted with a backfire flame arrester secured to air intake with flame tight connection or an air & fuel induction system that provides adequate protection equivalent to a backfire flame arrestor.
3. _____ Engine rooms equipped with a flammable vapor detection system with minimum vapor detection level for activation of <20% LEL (Lower Explosion Limit), wired for continuous operation with power on indication and alarm at helm control station.

I, the undersigned have inspected the above Named Vessel and have indicated by initialing each item that it is aboard the vessel and in good and operational condition.

Print Name

Company

Sign

Date